

Sewing Machine Threading Instructions, Quick Tips and Anatomy

Threading the machine:

1. Put spool of thread on spool pin and put stopper on after thread spool.
2. Take the thread under the first thread guide, then follow the 1 and 2 arrows to the take-up lever.
3. Catch thread from right to left in the take-up lever at the 3 arrow, then pull thread straight down toward the needle.
4. Catch the thread in the thread guide directly above the needle.
5. Thread the needle front to back, being careful not to twist thread around the needle.
6. Pull about 6 inches of thread through the needle and to the left.
7. Insert filled bobbin (see next page for instructions on filling) into the bobbin case so that it will unwind counterclockwise.
8. Catch bobbin thread in the thread guides in the bobbin case, pulling down into the middle groove and to the left to lock.
9. Hold the top thread exiting the needle with your left hand and rotate the hand-crank towards you through one complete stitch cycle. This should pass the top thread over the bobbin, catching the bobbin thread and pulling it up through the throat-plate and foot as a loop over the top thread.
10. Gently tease the bobbin thread completely up through the throat plate until you have the end.
11. Put bobbin case top in place and press down to lock.
12. Make sure both top thread and bobbin thread are set between the foot and throat plate with 6+ inches of thread exiting the left or rear of the machine.
13. You are now ready to sew. Please be sure to check that your stitch and length selectors and tension wheel are set correctly before you begin.

Filling the Bobbin:

1. Put spool of thread on spool pin and put stopper on after thread spool.
2. Pull thread around the bobbin tension disc and to the right towards the bobbin winder.
3. Insert the end of thread into the small hole in the bobbin from the inside out the top.
4. Put the bobbin on the bobbin winder pressing down to lock.
5. Push the bobbin winder to the right towards the stopper to engage.
6. Pull the hand-crank out to disengage the needle.
7. While holding the excess thread from the bobbin above the winder, press the foot pedal to fill up the bobbin (you may let go of the excess thread after a layer of thread has built up on the bobbin).
8. Stop filling the bobbin when it hits the stopper, the bobbin should be full and tight but not bursting over the edges.
9. Cut thread between the bobbin and the bobbin winder tension disc.
10. Push the bobbin winder to the left to disengage and pull the bobbin up and off.
11. Push the hand-crank back in to reengage the needle.
12. Thread the machine as normal.

Quick Tips:

- Always turn the hand-crank towards yourself (so your thumb passes down the front).
- The first trouble-shooting step is to unthread and rethread the machine, this fixes most simple issues.
- When back-stitching, hold the back-stitch button all the way down the entire time you intend to back-stitch.
- If the needle isn't moving, check to make sure the hand-crank is pushed in and reengaged the needle.
- To utilize the pink stitch styles, turn the length selector to the SS at the bottom of the wheel, and turn the stitch selector to the desired letter.

